

HOUSE FINANCE COMMITTEE

DIVISION I

OPERATING BUDGET ORIENTATION

January 2011

Office of Legislative Budget Assistant
Telephone Directory

Office Main Line

271-3161

Direct Lines

Division I

Chris Shea	271-3086
Michael Landrigan	271-3087

OPERATING BUDGET PROCESS

Timeline of Activity

AGENCY PHASE:

May 1 – July 30:

Preliminary planning at the agency level including reviewing the budget organization structure, reviewing personnel information, identifying performance measures, and gathering performance measures.

July 28 – Sept 10:

Agency inputs budget data.

September 22:

Agency budget package due to the Department of Administrative Services.

October 1:

Agency budget requests available in accordance with RSA 9:4.

GOVERNOR'S PHASE:

November – December:

The Governor holds public hearings on the agency budget requests. Agency officials attend and testify in support of their requests. (Agency budget requests can be found at <http://admin.state.nh.us/budget/>)

February 15:

The Governor submits the Operating Budget to the general court no later than February 15 of each odd numbered year.

OPERATING BUDGET PROCESS

Timeline of Activity

LEGISLATIVE PHASE:

February 16 – February 28:

House Finance Committee:

The operating budget bill is written and usually incorporates the Governor's recommended Budget presented February 15. The sponsor of this bill is the Chairman of the Finance Committee, but sometimes the Chairman of Senate Finance Committee cosponsors the bill.

The Committee holds public hearings on the bill, then divides the bill by category of government and refers those sections to the Committee's Divisions.

March 1 – March 31:

House Finance Divisions I – III:

The Divisions meet with agencies to determine the Division's recommendations to the full committee. These recommendations are presented to the full committee for review and approval. When the bill passes this committee, the House votes to approve the bill and sends it to the Senate where is referred to the Senate Finance Committee.

Early April:

House Finance:

House Finance Division recommendations are presented to the full committee for review and approval. The committee bill is then passed to the full House. House Rule 48a requires a detailed briefing on the general budget bill be presented to the House at least two days before final action is taken on such a bill

Mid April:

Full House:

The full House reviews the bill that House Finance has produced and when approved, the bill is sent to the Senate.

Mid April:

Senate Finance Committee:

The Committee holds public hearings on the bill. The Committee will break into Divisions to work on the bill, with the Divisions presenting recommendations to the full Committee for review and approval.

The bill is approved by this Committee and the full Senate. If the bill has been amended, it is sent back to the House where the House can either concur, non concur, or non concur and request a Committee of Conference.

End of May:

Joint House and Senate Committee of Conference:

If a Committee of Conference is appointed, the Committee meets to work out differences between the House and Senate positions.

Beginning of June:

Committee of Conference Report Adopted

End of June:

Operating Budget Bill to the Governor to sign

Fiscal Year 2010 Actual Expenditures and Fiscal Year 2011 Adjusted Authorized Appropriations

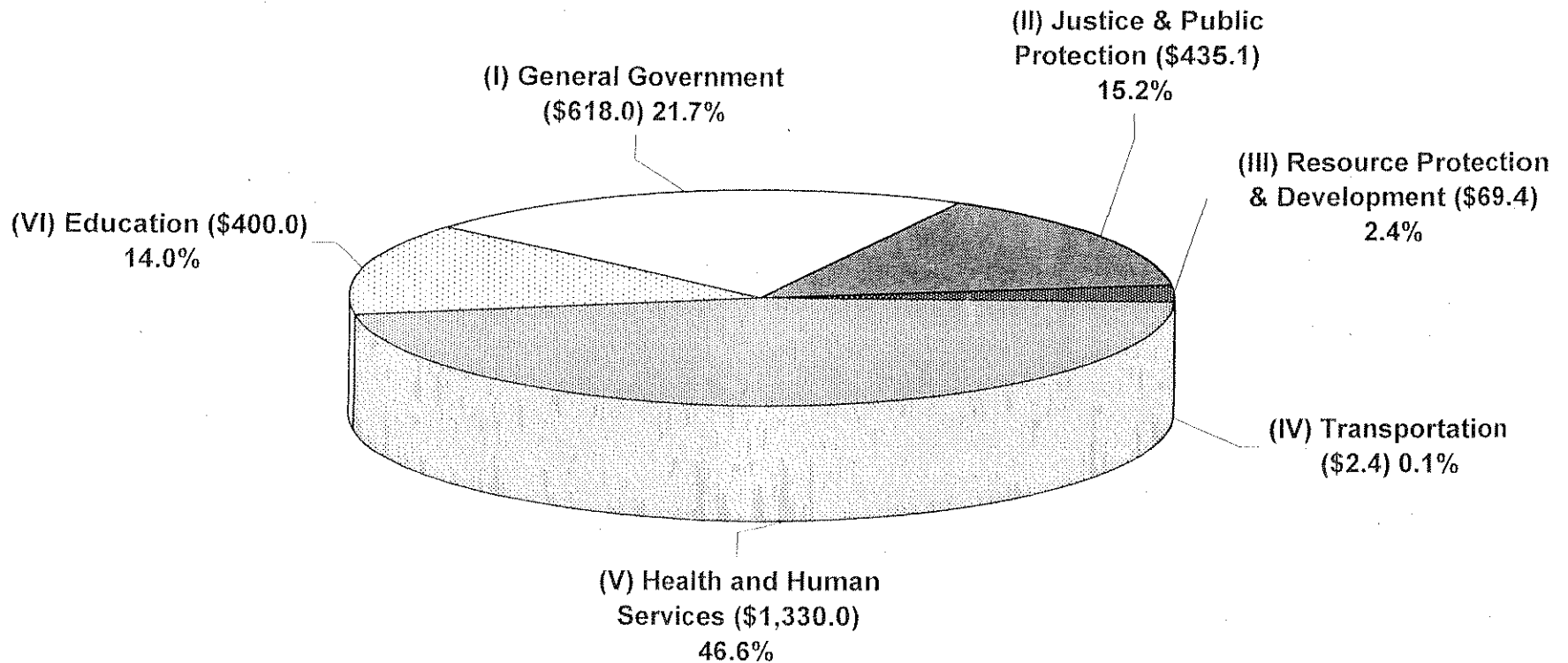
Totals by Category - General Funds

CATEGORY	FY 2010 (Actuals)	FY 2011 (Adjusted Authorized)	BIENNIUM TOTAL	%OF TOTAL
Category 1 - General Government	302,265,056	315,737,253	618,002,309	21.65%
Category 2 - Justice and Public Protection	216,112,015	219,016,363	435,128,378	15.24%
Category 3 - Resource Protection and Development	35,556,186	33,836,176	69,392,362	2.43%
Category 4 - Transportation	1,304,688	1,082,363	2,387,051	0.08%
Category 5 - Health and Social Services	635,378,703	694,625,145	1,330,003,848	46.58%
Category 6 - Education	206,506,273	193,586,424	400,092,697	14.01%
Total	1,397,122,921	1,457,883,724	2,855,006,645	100.00%

Totals by Category - All Funds

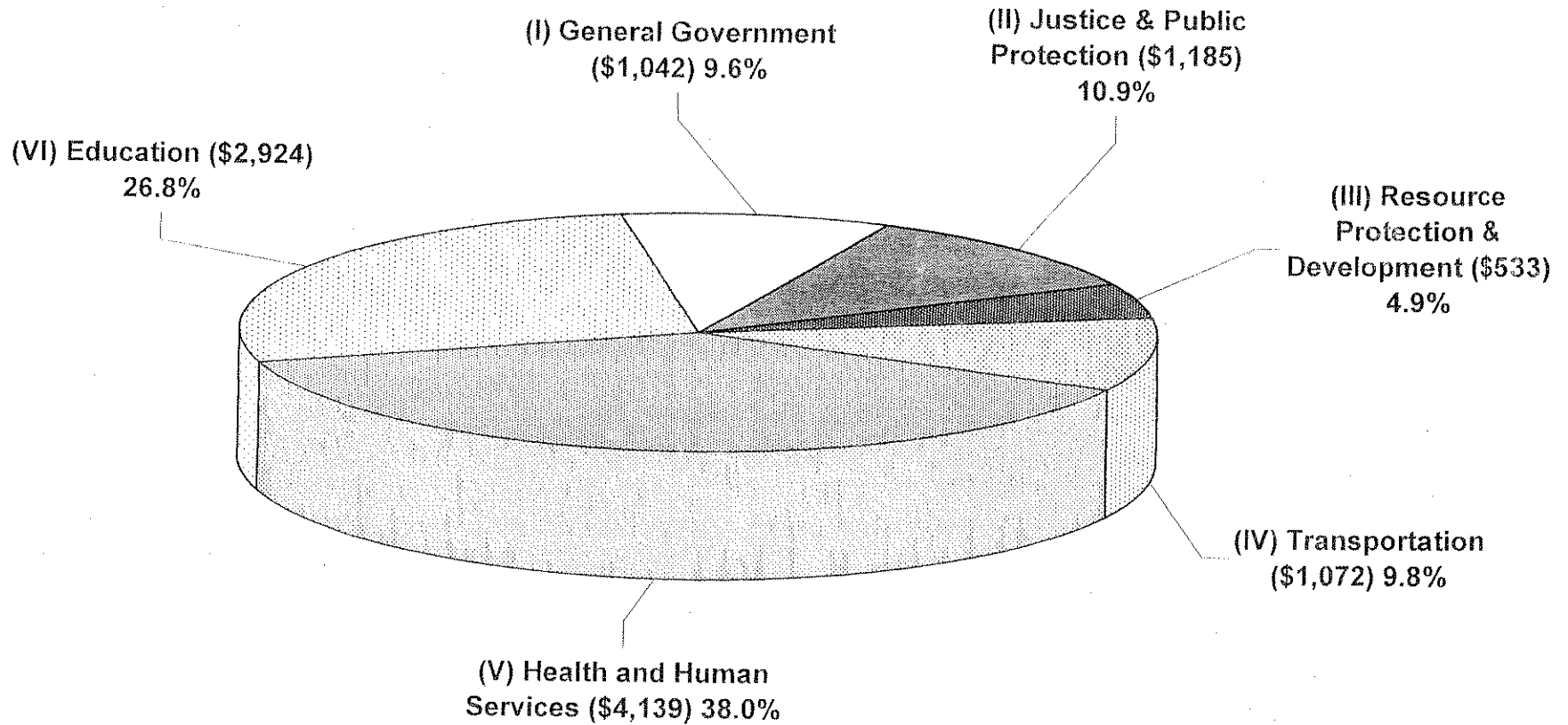
CATEGORY	FY 2010 (Actuals)	FY 2011 (Adjusted Authorized)	BIENNIUM TOTAL	%OF TOTAL
Category 1 - General Government	498,861,312	543,113,130	1,041,974,442	9.56%
Category 2 - Justice and Public Protection	527,628,323	657,632,300	1,185,260,623	10.88%
Category 3 - Resource Protection and Development	201,257,732	332,077,085	533,334,817	4.89%
Category 4 - Transportation	486,785,628	585,405,527	1,072,191,155	9.84%
Category 5 - Health and Social Services	1,981,572,272	2,157,627,767	4,139,200,039	37.99%
Category 6 - Education	1,429,708,289	1,494,408,944	2,924,117,233	26.84%
Total	5,125,813,556	5,770,264,753	10,896,078,309	100.00%

**FISCAL YEAR 2010 GENERAL FUND ACTUAL EXPENDITURES
AND FISCAL YEAR 2011 ADJUSTED AUTHORIZED GENERAL
FUND APPROPRIATIONS BY CATEGORY \$2,855**



Source of Funds in Millions
LBAO
January 2011

**FISCAL YEAR 2010 ACTUAL EXPENDITURES AND FISCAL YEAR
2011 ADJUSTED AUTHORIZED APPROPRIATIONS BY
CATEGORY - ALL FUNDS \$10,896**



Source of Funds in Millions
LBAO
January 2011

Fiscal Year 2010 Actual Expenditures and Fiscal Year 2011 Adjusted Authorized Appropriations

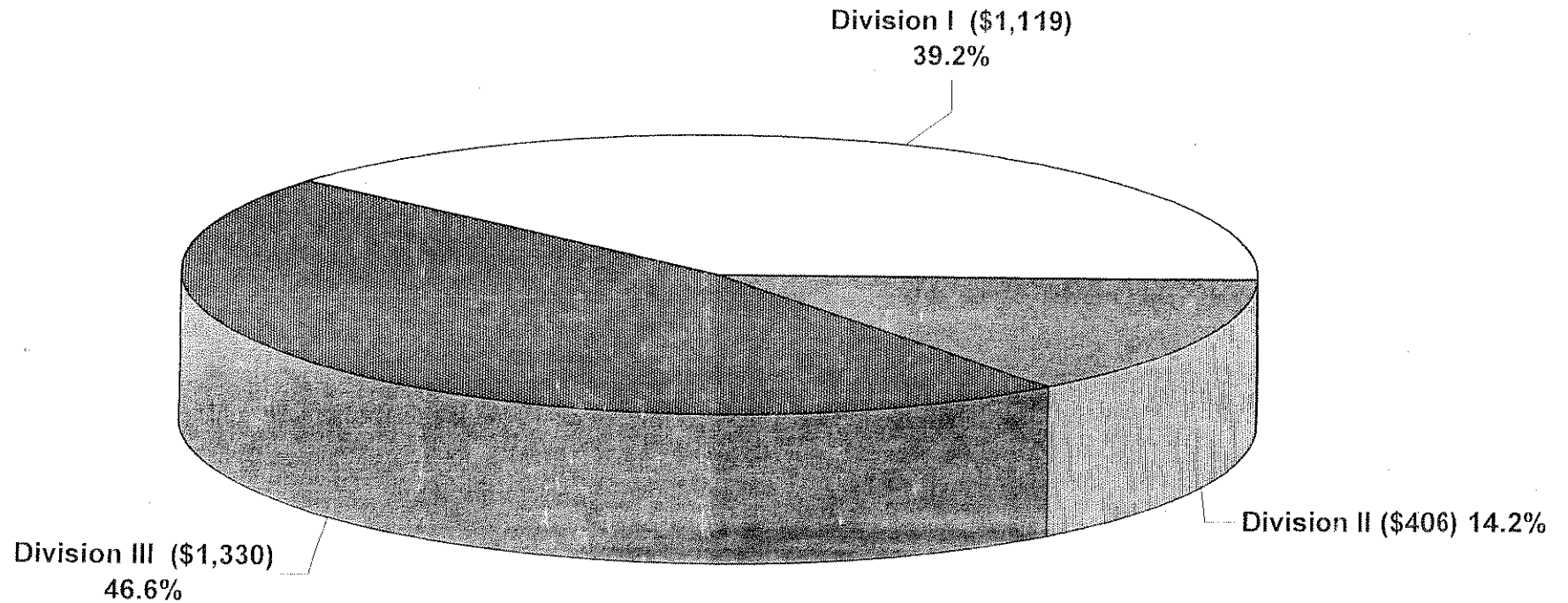
Totals by Division - General Funds

DIVISION / CATEGORY	FY 2010 (Actuals)	FY 2011 (Adjusted Authorized)	BIENNIUM TOTAL	%OF TOTAL
Division I - Categories 1,2,&3 (except Safety and Fish and Game)	550,830,051	567,719,958	1,118,550,009	39.18%
Division II - Categories 4 & 6, plus Safety and Fish and Game	210,914,167	195,538,621	406,452,788	14.24%
Division III - Category 5	635,378,703	694,625,145	1,330,003,848	46.58%
Total	1,397,122,921	1,457,883,724	2,855,006,645	100.00%

Totals by Division - All Funds

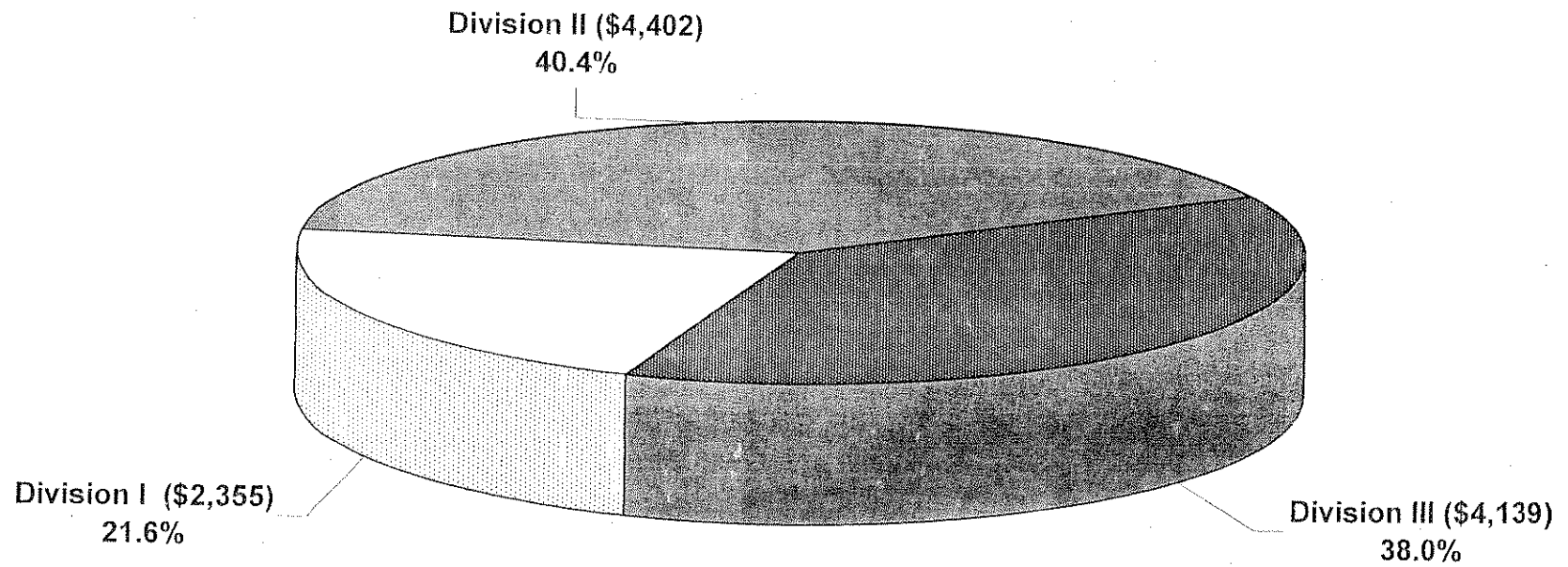
DIVISION / CATEGORY	FY 2010 (Actuals)	FY 2011 (Adjusted Authorized)	BIENNIUM TOTAL	%OF TOTAL
Division I - Categories 1,2,&3 (except Safety and Fish and Game)	1,052,151,085	1,302,790,653	2,354,941,738	21.61%
Division II - Categories 4 & 6, plus Safety and Fish and Game	2,092,090,199	2,309,846,333	4,401,936,532	40.40%
Division III - Category 5	1,981,572,272	2,157,627,767	4,139,200,039	37.99%
Total	5,125,813,556	5,770,264,753	10,896,078,309	100.00%

**FISCAL YEAR 2010 ACTUAL EXPENDITURES AND FISCAL YEAR
2011 ADJUSTED AUTHORIZED APPROPRIATIONS BY DIVISION -
GENERAL FUNDS \$2,855**



Source of Funds in Millions
LBAO
February 2011

**FISCAL YEAR 2010 ACTUAL EXPENDITURES AND FISCAL YEAR
2011 ADJUSTED AUTHORIZED APPROPRIATIONS BY DIVISION -
ALL FUNDS \$10,896**



Source of Funds in Millions
LBAO
January 2011

FISCAL YEAR 2010 ACTUAL EXPENDITURES AND FISCAL YEAR 2011 ADJUSTED AUTHORIZED APPROPRIATIONS						
Division I by Agency - General Funds						
ROW	CATEGORY- AGENCY CODE	AGENCY/DEPARTMENT	FY 2010 (Actual)	FY2011 (Adj. Auth)	BIENNIUM	% OF DIVISION TOTAL
1	01-38	TREASURY DEPARTMENT	152,938,461	159,650,558	312,589,019	27.95%
2	02-46	DEPARTMENT OF CORRECTIONS	97,876,616	102,504,140	200,380,756	17.91%
3	02-10	JUDICIAL BRANCH	69,079,077	70,397,607	139,476,684	12.47%
4	01-14	DEPT ADMINISTRATIVE SERVICES	55,623,822	63,809,939	119,433,761	10.68%
5	01-59	NH RETIREMENT SYSTEM	50,648,257	46,837,853	97,486,110	8.72%
6	02-07	JUDICIAL COUNCIL	27,566,516	25,904,559	53,471,075	4.78%
7	03-44	DEPT OF ENVIRONMENTAL SERVICES	21,568,376	20,102,570	41,670,946	3.73%
8	01-84	DEPT OF REVENUE ADMINISTRATION	18,808,676	17,272,291	34,080,967	3.05%
9	01-04	LEGISLATIVE BRANCH	15,171,142	15,914,332	31,085,474	2.78%
10	03-35	RESOURCES & ECONOMIC DEVELOP'T	13,757,879	13,503,606	27,261,485	2.44%
11	02-20	DEPARTMENT OF JUSTICE	9,004,878	9,331,717	18,336,595	1.64%
12	02-12	ADJUTANT GENERAL DEPARTMENT	3,626,541	3,821,142	7,447,683	0.67%
13	01-34	DEPT OF CULTURAL RESOURCES	3,393,867	3,549,938	6,943,805	0.62%
14	01-02	EXECUTIVE OFFICE	3,114,881	3,715,297	6,830,178	0.61%
15	02-18	AGRICULTURE	2,751,154	3,119,665	5,870,819	0.52%
16	01-32	DEPARTMENT OF STATE	1,622,149	1,947,909	3,570,058	0.32%
17	02-26	DEPARTMENT OF LABOR	1,163,869	1,225,329	2,389,198	0.21%
18	02-86	RACING AND CHARITABLE GAMING COMMISSION	1,021,746	857,745	1,879,491	0.17%
19	01-89	BOARD OF TAX & LAND APPEALS	875,692	940,490	1,816,182	0.16%
20	01-31	JOINT BOARD	550,404	641,531	1,191,935	0.11%
21	02-76	HUMAN RIGHTS COMMISSION	526,519	694,185	1,220,704	0.10%
22	01-28	REAL ESTATE COMMISSION	486,726	434,696	921,422	0.08%
23	02-73	PUBLIC EMPLOYEES LABOR RELATIONS BOARD	441,893	440,440	882,333	0.08%
24	01-03	DEPARTMENT OF INFORMATION TECHNOLOGY	316,855	310,626	627,481	0.06%
25	01-51	BOARD OF ACCOUNTANCY	242,114	280,752	522,866	0.05%
26	01-05	EXECUTIVE COUNCIL	221,952	227,532	449,484	0.04%
27	03-37	COMMUNITY DEVELOPMENT FINANCE AUTHORITY	179,931	180,000	359,931	0.03%
28	01-29	REAL ESTATE APPRAISER BOARD	145,511	145,681	291,192	0.03%
29	01-33	COMMISSION ON THE STATUS OF WOMEN	82,422	1	82,423	0.01%
30	01-39	BOARD OF MANUFACTURED HOUSING	18,616	19,289	37,905	0.00%
31	01-97	DEVELOPMENTAL DISABILITIES COUNCIL	-	35,000	35,000	0.00%
32	01-30	BOXING AND WRESTLING COMMISSION	3,509	3,538	7,047	0.00%
33	02-77	LIQUOR COMMISSION	-	-	-	0.00%
34	02-72	BANK COMMISSION	-	-	-	0.00%
35	02-25	HIGHWAY SAFETY AGENCY	-	-	-	0.00%
36	02-24	INSURANCE DEPARTMENT	-	-	-	0.00%
37	02-81	PUBLIC UTILITIES COMMISSION	-	-	-	0.00%
38	02-27	DEPT OF EMPLOYMENT SECURITY	-	-	-	0.00%
39	03-13	PEASE DEVELOPMENT AUTHORITY	-	-	-	0.00%
40		TOTAL	550,830,051	567,719,958	1,118,550,009	

FISCAL YEAR 2010 ACTUAL EXPENDITURES AND FISCAL YEAR 2011 ADJUSTED AUTHORIZED APPROPRIATIONS						
Division I by Agency - All Funds						
ROW	CATEGORY- AGENCY CODE	AGENCY/DEPARTMENT	FY 2010 (Actual)	FY2011 (Adj. Auth)	BIENNIUM	% OF DIVISION TOTAL
1	01-38	TREASURY DEPARTMENT	169,359,259	188,489,349	357,858,608	15.20%
2	03-44	DEPT OF ENVIRONMENTAL SERVICES	126,964,598	225,939,534	352,904,132	14.98%
3	01-14	DEPT ADMINISTRATIVE SERVICES	115,451,337	138,761,204	254,212,541	10.79%
4	02-46	DEPARTMENT OF CORRECTIONS	101,490,463	106,275,508	207,765,971	8.82%
5	02-10	JUDICIAL BRANCH	73,397,214	75,296,935	148,694,149	6.31%
6	01-03	DEPARTMENT OF INFORMATION TECHNOLOGY	54,575,902	61,756,758	116,332,660	4.94%
7	01-59	NH RETIREMENT SYSTEM	57,288,984	55,920,552	113,209,536	4.81%
8	03-35	RESOURCES & ECONOMIC DEVELOP'T	46,729,612	59,003,436	105,733,048	4.49%
9	01-02	EXECUTIVE OFFICE	51,736,606	43,570,928	95,307,534	4.05%
10	02-81	PUBLIC UTILITIES COMMISSION	22,284,049	70,934,326	93,218,375	3.96%
11	02-27	DEPT OF EMPLOYMENT SECURITY	45,043,222	39,616,825	84,660,047	3.59%
12	02-77	LIQUOR COMMISSION	39,648,002	44,867,264	84,515,266	3.59%
13	02-07	JUDICIAL COUNCIL	27,806,516	26,144,559	53,951,075	2.29%
14	02-20	DEPARTMENT OF JUSTICE	20,536,864	28,668,634	49,205,498	2.09%
15	02-12	ADJUTANT GENERAL DEPARTMENT	16,655,717	28,233,151	44,888,868	1.91%
16	01-84	DEPT OF REVENUE ADMINISTRATION	16,906,422	17,918,330	34,824,752	1.48%
17	01-04	LEGISLATIVE BRANCH	15,921,029	16,497,924	32,418,953	1.38%
18	02-24	INSURANCE DEPARTMENT	8,300,398	10,030,888	18,331,286	0.78%
19	02-26	DEPARTMENT OF LABOR	8,637,406	9,289,867	17,927,273	0.76%
20	01-32	DEPARTMENT OF STATE	7,510,869	8,970,195	16,481,064	0.70%
21	03-13	PEASE DEVELOPMENT AUTHORITY (1)	640,077	14,959,103	15,599,180	0.66%
22	01-34	DEPT OF CULTURAL RESOURCES	6,679,545	7,458,911	14,138,456	0.60%
23	02-72	BANK COMMISSION	4,752,877	5,692,378	10,445,255	0.44%
24	02-18	AGRICULTURE	4,342,053	5,174,082	9,516,135	0.40%
25	02-25	HIGHWAY SAFETY AGENCY	2,786,205	6,214,722	9,000,927	0.38%
26	02-86	RACING AND CHARITABLE GAMING COMMISSION	1,964,479	1,992,187	3,956,666	0.17%
27	01-89	BOARD OF TAX & LAND APPEALS	1,040,359	1,121,906	2,162,265	0.09%
28	02-76	HUMAN RIGHTS COMMISSION	685,917	718,884	1,404,801	0.06%
29	01-28	REAL ESTATE COMMISSION	651,221	673,916	1,325,137	0.06%
30	01-31	JOINT BOARD	550,404	641,531	1,191,935	0.05%
31	01-97	DEVELOPMENTAL DISABILITIES COUNCIL	470,301	611,833	1,082,134	0.05%
32	01-89	PUBLIC EMPLOYEES LABOR RELATIONS BOARD	444,173	445,240	889,413	0.04%
33	01-51	BOARD OF ACCOUNTANCY	242,114	280,752	522,866	0.02%
34	01-05	EXECUTIVE COUNCIL	221,952	227,532	449,484	0.02%
35	03-37	COMMUNITY DEVELOPMENT FINANCE AUTHORITY	179,931	180,000	359,931	0.02%
36	01-29	REAL ESTATE APPRAISER BOARD	150,461	173,681	324,142	0.01%
37	01-33	COMMISSION ON THE STATUS OF WOMEN	82,422	5,001	87,423	0.00%
38	01-39	BOARD OF MANUFACTURED HOUSING	18,616	19,289	37,905	0.00%
39	01-30	BOXING AND WRESTLING COMMISSION	3,509	3,538	7,047	0.00%
40		TOTAL	1,052,151,085	1,302,790,653	2,354,941,738	

(1) The Legislature appropriates the Pease Development Authority budget, however only the costs associated with the Port Authority personnel are processed through the state accounting system. For this reason, there is a significant difference between the amount expended in FY 2010 and the adjusted authorized amount for FY 2011.

State of New Hampshire
10 Year History of Authorized Positions - Division I
(Fiscal Years 2000 through 2009)

	Agency Name	FY 00	FY 01	FY 02	FY 03	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
1											
2	Adjutant General	113	114	120	121	123	123	133	129	135	135
3	Class 10 Positions	108	108	113	113	120	120	130	127	134	134
4	Class 59 Positions	5	6	7	8	3	3	3	2	1	1
5											
6	Administrative Services	365	378	404	408	248	252	292	326	339	342
7	Class 10 Positions	324	324	338	338	245	250	285	316	331	333
8	Class 59 Positions	41	54	66	70	3	2	7	10	8	9
9											
10	Agriculture	33	33	32	33	33	33	33	33	33	33
11	Class 10 Positions	32	32	31	31	33	33	33	33	33	33
12	Class 59 Positions	1	1	1	2	0	0	0	0	0	0
13											
14	Banking Department	28	28	29	29	41	42	42	45	48	48
15	Class 10 Positions	27	27	27	27	41	41	42	45	48	48
16	Class 59 Positions	1	1	2	2	0	1	0	0	0	0
17											
18	Board of Tax and Land Appeals	8	7	9	10	10	10	8	8	8	7
19	Class 10 Positions	8	7	9	10	10	10	8	8	8	7
20	Class 59 Positions	0	0	0	0	0	0	0	0	0	0
21											
22	Community Dev. Finance Authority	0	0	0	0	8	7	8	0	0	0
23	Class 10 Positions	0	0	0	0	7	7	7	0	0	0
24	Class 59 Positions	0	0	0	0	1	0	1	0	0	0
25											
26	Corrections	1,147	1,153	1,149	1,155	1,119	1,104	1,105	1,076	1,078	1,075
27	Class 10 Positions	1,088	1,088	1,083	1,083	1,096	1,081	1,081	1,065	1,063	1,060
28	Class 59 Positions	59	65	66	72	23	23	24	11	15	15
29											
30	Cultural Resources	72	74	74	74	69	70	72	71	71	72
31	Class 10 Positions	67	67	69	69	69	70	70	69	69	69
32	Class 59 Positions	5	7	5	5	0	0	2	2	2	3
33											
34	Developmental Disabilities Council									4	4
35	Class 10 Positions									4	4
36	Class 59 Positions									0	0
37											
38	Employment Security	397	405	421	431	373	377	387	349	366	354
39	Class 10 Positions	385	385	385	385	367	367	372	338	329	328
40	Class 59 Positions	12	20	36	46	6	10	15	11	37	26
41											

State of New Hampshire
10 Year History of Authorized Positions - Division I
(Fiscal Years 2000 through 2009)

	Agency Name	FY 00	FY 01	FY 02	FY 03	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
42	Environmental Services	504	518	531	541	531	565	558	520	533	539
43	Class 10 Positions	429	429	435	436	528	549	540	515	531	534
44	Class 59 Positions	75	89	96	105	3	16	18	5	2	5
45											
46	Executive Office	49	50	51	51	39	30	22	22	22	22
47	Class 10 Positions	44	44	44	44	33	26	22	22	22	22
48	Class 59 Positions	5	6	7	7	6	4	0	0	0	0
49											
50	Highway Safety Agency	6	6	6	6	6	6	6	6	6	6
51	Class 10 Positions	3	3	6	6	6	6	6	6	6	6
52	Class 59 Positions	3	3	0	0	0	0	0	0	0	0
53											
54	Human Rights Commission	10	10	10	10	9	9	9	9	9	9
55	Class 10 Positions	7	7	7	7	9	9	9	9	9	9
56	Class 59 Positions	3	3	3	3	0	0	0	0	0	0
57											
58	Office of Information Technology	0	0	0	0	347	411	412	409	420	419
59	Class 10 Positions	0	0	0	0	335	397	411	408	418	418
60	Class 59 Positions	0	0	0	0	12	14	1	1	2	1
61											
62	Insurance	52	52	71	72	72	70	70	70	70	67
63	Class 10 Positions	51	51	53	71	72	70	70	70	70	67
64	Class 59 Positions	1	1	18	1	0	0	0	0	0	0
65											
66	Judicial Council	2	2	2	2	2	2	2	2	2	2
67	Class 10 Positions	2	2	2	2	2	2	2	2	2	2
68	Class 59 Positions	0	0	0	0	0	0	0	0	0	0
69											
70	Justice	63	64	65	66	62	62	63	62	64	64
71	Class 10 Positions	54	54	56	56	61	61	62	61	64	64
72	Class 59 Positions	9	10	9	10	1	1	1	1	0	0
73											
74	Labor	86	87	85	84	83	77	80	80	87	87
75	Class 10 Positions	82	82	82	82	83	77	80	80	87	87
76	Class 59 Positions	4	5	3	2	0	0	0	0	0	0
77											
78	Liquor Commission	315	315	316	317	319	305	305	304	317	317
79	Class 10 Positions	314	314	313	313	315	304	304	304	317	317
80	Class 59 Positions	1	1	3	4	4	1	1	0	0	0
81											
82	PDA - Port Authority	5	5	5	5	5	5	6	6	6	6

State of New Hampshire
10 Year History of Authorized Positions - Division I
(Fiscal Years 2000 through 2009)

	Agency Name	FY 00	FY 01	FY 02	FY 03	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
83	Class 10 Positions	5	5	5	5	5	5	5	5	6	6
84	Class 59 Positions	0	0	0	0	0	0	1	1	0	0
85											
86	Public Utilities Commission	73	73	72	72	72	69	69	69	69	69
87	Class 10 Positions	73	73	72	72	72	69	69	69	69	69
88	Class 59 Positions	0	0	0	0	0	0	0	0	0	0
89											
90	Racing and Gaming Commission	26	26	26	26	22	31	30	34	30	27
91	Class 10 Positions	11	11	11	11	11	20	21	21	22	19
92	Class 59 Positions	15	15	15	15	11	11	9	13	8	8
93											
94	Real Estate Commission	7	7	8	8	8	8	8	8	8	8
95	Class 10 Positions	7	7	8	8	8	8	8	8	8	8
96	Class 59 Positions	0	0	0	0	0	0	0	0	0	0
97											
98	Regulatory & Licensing Boards	24	24	25	25	26	26	19	24	23	23
99	Class 10 Positions	22	22	23	23	23	23	19	24	23	23
100	Class 59 Positions	2	2	2	2	3	3	0	0	0	0
101											
102	Resources & Economic Devlpmnt	218	224	234	237	253	248	248	239	243	238
103	Class 10 Positions	142	142	149	150	184	177	185	177	179	179
104	Class 59 Positions	76	82	85	87	69	71	63	62	64	59
105											
106	Retirement System*	48	51	53	54	54	54	0	0	0	0
107	Class 10 Positions	43	45	48	49	54	54	0	0	0	0
108	Class 59 Positions	5	6	5	5	0	0	0	0	0	0
109	<i>*Retirement System classified employees became non-classified employees in FY06.</i>										
110											
111	Revenue Administration	171	177	191	215	175	174	181	180	190	190
112	Class 10 Positions	171	177	191	215	175	174	181	180	190	190
113	Class 59 Positions	0	0	0	0	0	0	0	0	0	0
114											
115	Secretary of State	49	49	64	78	79	78	82	81	81	81
116	Class 10 Positions	30	30	33	43	43	41	41	40	40	40
117	Class 59 Positions	19	19	31	35	36	37	41	41	41	41
118											
119	Status of Women	1	1	2	2	2	2	2	2	2	2
120	Class 10 Positions	1	1	2	2	2	2	2	2	2	2
121	Class 59 Positions	0	0	0	0	0	0	0	0	0	0
122											
123	Treasury	21	21	21	21	21	21	19	18	19	19

State of New Hampshire											
10 Year History of Authorized Positions - Division I											
(Fiscal Years 2000 through 2009)											
	Agency Name	FY 00	FY 01	FY 02	FY 03	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
124	Class 10 Positions	21	21	21	21	21	21	19	18	19	19
125	Class 59 Positions	0	0	0	0	0	0	0	0	0	0
126											
127											
128	Total Authorized Positions	3,893	3,954	4,076	4,153	4,211	4,271	4,271	4,182	4,283	4,265
129	Total Class 10 Positions	3,551	3,558	3,616	3,672	4,030	4,074	4,084	4,022	4,103	4,097
130	Total Class 59 Positions	342	396	460	481	181	197	187	160	180	168
131	Source: Department of Administrative Services, 10 Year Personnel Analysis (FY1997-2006), and FY2007 Division of Personnel Annual Report.										
132											
133		CY 00	CY 01	CY 02	CY 03	CY 04	CY 05	CY06	CY07	CY08	CY09
134	New Hampshire Population	1,236	1,259	1,275	1,288	1,306	1,315	1,315	1,315	1,316	1,325
135	(amounts in thousands)										
136	Source: Office of State Planning, NH State Data Center Estimates, Population Estimates.										

**DIVISION I
HIGH PROFILE ITEMS**

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**DIVISION I
HIGH PROFILE ITEMS**

Category 1

Retiree Health Insurance

The State provides fully-paid health benefits to eligible retired State employees pursuant to RSA 21-I:30. The State's general fund share of this benefit is appropriated to the Department of Administrative Services. Effective July 1, 2009, RSA 100-A:54 was amended to include a \$65/month premium contribution from retirees (and their spouse, if applicable). In FY 2010, retiree premium contributions totaled \$2.4M and FY 2010 retiree health benefit expenditures totaled \$66.7M of which \$34.7M was general funds.

Municipal Normal Contribution

Pursuant to RSA 100-A:16, II the State provides aid to cities and towns through a contribution towards a municipalities' required normal contribution for teachers, police, and firefighters participating in the NHRS. In FY 2009 and prior, the rate of the State's contribution has been 35% of the municipalities' normal contribution. However, an amendment to RSA 100-A:16 II effective on July 1, 2009 changed the rate to 30% in FY 2010, 25% in FY 2011, and back to 35% in FY 2012 and each fiscal year thereafter. The State expended \$50.5M of general funds for this contribution in FY 2010 and has an adjusted authorized appropriation of \$46.8M in FY 2011.

Meals & Room Distribution

Pursuant to RSA 78-A the Department of Revenue Administration distributes 40% of annual meals and rooms tax revenue (net of administrative costs) to cities, towns, unincorporated towns, and unorganized places. The total amount distributed in each fiscal year is equal to the prior year's distribution plus an amount equal to 75% of any increase in the income received from the meals and rooms tax for the fiscal year ending on the preceding June 30. The increase from one fiscal year to the next is capped at \$5M by statute. Chapter 144 of the 2009 Session (HB2) limited the FY 2010 and FY 2011 distributions to no more than the FY 2009 amount. However this did not effect the FY 2010 distribution as the meals and rooms tax receipts did not increase from FY 2009 to FY 2010. The amount distributed in both FY 2009 and FY 2010 was \$58.8M.

DIVISION I HIGH PROFILE ITEMS

State Revenue Sharing

Pursuant to RSA 31-A, the Treasury Department distributes a portion of State general revenues to municipalities annually. Since FY1999, the amount distributed each year has been \$25.2M and according to RSA 31-A:4, the distribution amount will remain unchanged "until the legislature revises the formula or provides additional appropriations that will affect the distribution amount". Chapter 144 of the 2009 session suspended revenue sharing payments in FY 2010 and FY 2011. Revenue sharing is set to recommence in FY 2012.

Department of Information Technology (DoIT)

DoIT uses a uniform cost allocation methodology that produces partner agency invoices reflecting each partner agency's fair share of information technology costs and provides the detail necessary for partner agencies to draw down their fair share of grant, highway, and federal revenues. In FY 2010, DoIT expended \$317K and have an FY 2011 adjusted authorized of \$311K in general funds for providing IT services to smaller agencies and boards. Careful attention will have to be given to DoIT during the FY12-13 budget process since any decisions will affect all agencies across State government due to the complexity of the mechanisms used to fund the agency.

Land and Community Heritage Investment Program

LCHIP is a competitive grant program that provides funding to municipalities and publicly supported not-for-profit organizations for conservation and preservation of the State's natural, cultural, and historical resources, through the acquisition of lands, and cultural and historical resources, or interests therein, of local, regional, and statewide significance. From FY 2002 through FY 2008, the program was funded through a general fund appropriation to the LCHIP Fund, which is used in its entirety to fund grants. Beginning FY 2009, LCHIP has been funded by a \$25 surcharge on register of deeds documents. Specifically, Chapter 294, Laws of 2008 identified the \$25 surcharge would be assessed for recording each deed, mortgage, mortgage discharge and plan document. In FY 2009, LCHIP was appropriated \$3M in other funds (surcharge) and made revenue collections from the \$25 surcharge of \$3.9M. In FY 2010 and FY 2011, LCHIP was appropriated \$3.4M and \$1.7M, respectively. During the 2010 session, through SSHB1, the Legislature transferred \$1.5M in LCHIP funds to the general fund. Surcharge revenues recorded in FY 2009 and FY 2010 were \$3.9M and \$2.5M, respectively.

**DIVISION I
HIGH PROFILE ITEMS**

Category 2

Closure of District Courts

During FY 2010-2011 efforts were made to close several district courts. Several communities impacted by the court closures worked with or continue to work with the State to keep the courts open. The communities using the district courts located in Plaistow, Keene, Colebrook, and Claremont agreed to cover the lease costs for the spaces used by these courts. The communities that use the Milford district court continue to negotiate to keep the Milford district court open through FY 2011.

The Liquor Commission

The FY 2010-2011 Operating Budget recognized Liquor as a separate liquor fund, not general funds. The Liquor Commission transferred \$120.5M (unaudited) in FY 2010 and expects to transfer \$127.9M in FY 2011 to the general fund. In addition, there have been efforts to transfer the liquor enforcement, licensing and education functions to the Department of Safety.

Prisoner population at the Department of Corrections

Prisoner population has continued to be a topic of discussion with the closure of the Lakes Region Facility (Laconia), the use of a gym at the North Country Facility to house additional inmates, the age and condition of the Women's Prison (Goffstown) and the expansion of the Division of Community Corrections in an effort to reduce the prison population.

The increasing cost of Indigent Defense at the Judicial Council

Indigent defense costs are constitutionally mandated at both the state and federal level. The cost of providing legal services to the indigent continues to grow. The Judicial Council actual expenditure in FY 2010 was \$27.8M and the FY 2011 adjusted authorized amount is \$26.1M.

**DIVISION I
HIGH PROFILE ITEMS**

Category 3

Travel and Tourism at the Department of Resources and Economic Development (DRED)

In FY 2010, travel and tourism accounted for \$6.3M of DRED's \$13.8M of general funds expended. For the FY 2011 adjusted authorized budget, travel and tourism accounts for \$6.2M of DRED's \$13.5M of general funds authorized. The funding is used to help promote and develop New Hampshire as a preferred travel destination. Chapter 144, Laws of 2009 (HB2 Trailer bill) amended the meals and rooms tax receipt distribution, dedicating 3.15% of the collections to be credited to DRED's division of travel and tourism development.

Economic Development program at the Department of Resources and Economic Development (DRED)

The division of economic development accounted for \$2.7M of general funds expended in FY 2010 and is authorized to spend \$2.7M in general funds in FY 2011. The division of economic development includes funding for the Innovation Research Center, the Business Resource Center, and the Telecommunications Initiative. Additionally, DRED's division of economic development is working in partnership with the office of workforce opportunity in providing initiatives required by the Workforce Investment Act.

State Aid Grants to Communities at the Department of Environmental Services (DES)

The FY 2010 actual expenditures and FY 2011 adjusted authorized operating budget for the Department includes approximately \$41.6M of general funds over the biennium. Of the total general fund amount, \$15.1M (36%) is state aid grants to cities and towns. Included in the general funded state aid grants are Water Pollution Grants of \$11M, Public Water System Grants of \$2.2M, and Landfill Closure Grants of \$1.9M.

The Budget

Section 9:4

9:4 Requests for Appropriations and Statement of Objectives. –

I. On or before October 1 prior to each biennial legislative session, all departments of the state shall transmit to the commissioner of administrative services, on blanks to be furnished by the commissioner, estimates of their expenditure requirements for each fiscal year of the ensuing biennium for administration, operation, maintenance expenditure, and program services, including costs for workers' compensation and unemployment compensation. In case of the failure of any department to submit such estimates within the time above specified, the commissioner of administrative services shall cause to be prepared such estimates for such department as in the commissioner's opinion are reasonable and proper.

* **II. In this section "maintenance expenditure" means:**

(a) The cost of providing the same level of service authorized and funded in the preceding fiscal year, incorporating changes in the population, economic conditions, and other factors outside the control of the PAU. The governor shall provide criteria for the development of maintenance expenditures which may include the following:

- (1) Any increases or decreases in the cost of purchased goods or services due to general price changes in the economy at large;
- (2) Salary steps within grade;
- (3) New positions necessary to provide the same level of service;
- (4) Additional operating costs associated with previously authorized capital improvement projects to be completed during the biennium;
- (5) Reductions for non-recurring costs of the prior fiscal year.

(b) The maintenance level shall not include new programs or changes in the kind, quantity, or quality of service when the change is at the agency's discretion or is the result of changes in federal or state law or regulation.

(c) Within the meaning of this section, the governor shall make the final determination as to whether a particular cost shall be deemed to be a maintenance expenditure.

House Finance Committee - Division I
Checklist of State Agencies

ROW	CAT-AGY CODE	AGENCY/DEPARTMENT	PLANNED COMPLETION DATE	COMPLETED	BRIEFING TO FULL COMMITTEE	ADOPTED BY FULL COMMITTEE	BRIEFING TO FULL HOUSE	ADOPTED BY FULL HOUSE
1	01-04	LEGISLATIVE BRANCH					TWO DAYS PRIOR TO FULL HOUSE VOTE	
2	01-02	EXECUTIVE OFFICE						
3	01-03	DEPARTMENT OF INFORMATION TECHNOLOGY						
4	01-14	DEPT ADMINISTRATIVE SERVICES						
5	01-32	DEPARTMENT OF STATE						
6	01-34	DEPT OF CULTURAL RESOURCES						
7	01-84	DEPT OF REVENUE ADMINISTRATION						
8	01-38	TREASURY DEPARTMENT						
9	01-89	BOARD OF TAX & LAND APPEALS						
10	01-59	NH RETIREMENT SYSTEM						
11	01-28	REAL ESTATE COMMISSION						
12	01-29	REAL ESTATE APPRAISER BOARD						
13	01-51	BOARD OF ACCOUNTANCY						
14	01-31	JOINT BOARD						
15	01-97	DEVELOPMENTAL DISABILITIES COUNCIL						
16	01-05	EXECUTIVE COUNCIL						
17	01-39	BOARD OF MANUFACTURED HOUSING						
18	01-30	BOXING AND WRESTLING COMMISSION						
19	02-10	JUDICIAL BRANCH						
20	02-12	ADJUTANT GENERAL DEPARTMENT						
21	02-18	AGRICULTURE						
22	02-20	DEPARTMENT OF JUSTICE						
23	02-72	BANK COMMISSION						
24	02-73	REGULATORY BOARDS & COMMISSIONS						

House Finance Committee - Division I
Checklist of State Agencies

ROW	CAT-AGY CODE	AGENCY/DEPARTMENT	PLANNED COMPLETION DATE	COMPLETED	BRIEFING TO FULL COMMITTEE	ADOPTED BY FULL COMMITTEE	BRIEFING TO FULL HOUSE	ADOPTED BY FULL HOUSE
25	02-86	RACING & CHARITABLE GAMING COMMISSION (formerly PARI-MUTUEL COMMISSION)						
26	02-25	HIGHWAY SAFETY AGENCY						
27	02-24	INSURANCE DEPARTMENT						
28	02-26	DEPARTMENT OF LABOR						
29	02-77	LIQUOR COMMISSION						
30	02-81	PUBLIC UTILITIES COMMISSION						
31	02-46	DEPARTMENT OF CORRECTIONS						
32	02-27	DEPT OF EMPLOYMENT SECURITY						
33	02-07	JUDICIAL COUNCIL						
34	02-76	HUMAN RIGHTS COMMISSION						
35	03-37	COMMUNITY DEVELOPMENT FINANCE AUTHORITY						
36	03-35	RESOURCES & ECONOMIC DEVELOP'T						
37	03-44	DEPT OF ENVIRONMENTAL SERVICES						
38	03-13	PEASE DEVELOPMENT AUTHORITY						

List of Helpful Websites

<http://admin.state.nh.us/accounting/reports.asp>

Department of Administrative Services -Division of Accounting Services – Bureau of Financial Management

- Comprehensive Annual Financial Reports (CAFR)
- Revenue Reports

<http://www.nh.gov/transparency/index.htm>

Department of Administrative Services

- Governor’s Monthly Expenditure Reports

<http://www.gencourt.state.nh.us/lba/index.html>

Office of Legislative Budget Assistant

- Operating Budget Documents
- Capital Budget Documents
- Audit Reports

<http://admin.state.nh.us/budget/>

Department of Administrative Services – Budget Office

- Agency Budget Submissions
- Governor’s Operating Budget